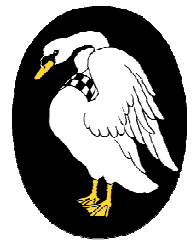




Bridges Hall JCR

FACILITY USAGE POLICY



By order of the Junior Common Room Committee, as approved by a General Meeting, on 17 March 2009.
The following policy on usage of Junior Common Room facilities shall be adopted effective 18 March 2009.

General Provisions:

1. The facilities provided by the Junior Common Room (JCR), shall be paid for out of Membership subscriptions to the JCR.
2. Members shall be entitled to use all facilities within the limits set by the Junior Common Room Committee (JCRC).
3. A Member of the JCR may make as much use of JCR facilities, at their own convenience, as is practicable and reasonable.
4. Members shall be held responsible for their conduct whilst using JCR facilities.
 - a) In the event of improper conduct disciplinary action may be taken.
5. The use of equipment not provided for by the JCR while using JCR facilities shall be subject to the approval of the JCRC on an individual case by case basis.
 - a) Unapproved equipment shall be asked to be ceased from use immediately and may be confiscated by an officer of the JCR, if the request is not complied with.
 - b) Confiscated equipment shall be handed to the Senior Resident Tutor (SRT), as soon as is practicably possible; the member concerned shall collect confiscated equipment from the SRT.
 - c) The assistance of hall staff and/or security may be called upon to assist in the enforcement of the confiscation of unapproved equipment.
6. If a person has not paid the necessary subscription fee to the JCR, they shall be barred the use of all facilities provided by the JCR, except where provided for by the JCRC or by the Guest Policy of the JCR.
7. Officers of the JCR shall be permitted to enforce this policy by random and unannounced spot checks of JCR facilities and shall have the following recourse:
 - a) Non-members who are not the guests of Members or who are not permitted to use the facilities by a JCR provision will be asked to leave immediately and without hesitation.
 - b) Refusal to comply with a request of an officer of the JCR when asked to do so will be treated with the utmost seriousness. Assistance of Hall Staff and/or Security may be called upon when necessary and required.
 - c) Offender(s) shall be reported to the SRT for disciplinary action.
 - d) In the event that disciplinary action needs to be taken as a result of the conduct of a member, it will be taken against the member concerned.
 - e) The JCRC may instruct the SRT on the most appropriate course of disciplinary action to be taken; the SRT may impose disciplinary action in addition to the disciplinary action of the JCRC.
 - f) 'Officers of the JCR' means any member of the JCRC.
 - g) Disciplinary action includes the imposing of charges and fines.
8. Further action will be taken against non-members who persist in using JCR facilities, outside the provision set down in the Guest Policy.

This policy shall be enforced to its fullest extent.